





St. Joseph's Catholic Primary School,
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Head Teacher: Mr. P. Craig

Friday, 9th June 2023

Dear Parents/Carers,

PARENT GOVERNOR ELECTIONS ST JOSEPH'S CATHOLIC PRIMARY SCHOOL

Nominations are required for a Parent Representative to the Local Governing Committee of the above-mentioned School to serve **4 years** from **the 1st of September 2023**.

As a parent/carers you are eligible* to: -

- (a) **STAND** for election to the Local Governing Committee. **You will need to contact the school to obtain a copy of the nomination booklet** and complete it within the timescales detailed below.
- (b) **NOMINATE** or second other parents of pupils at the school.
- (c) **VOTE** in an election, should one be necessary.

The timetable for electing the new Parent Governor is as follows :-

- ☐ Nomination forms will be available upon request from the school office or email (enquiries@stjosephsjarrow.co.uk) from **MONDAY, 12TH JUNE 2023**.
- ☐ Completed nomination forms are to be returned, named to the Head Teacher, by **NOON ON MONDAY, 26TH JUNE 2023**
- ☐ If there are more nominations received than there are vacancies, **ELECTIONS** will be held commencing **MONDAY, 3RD JULY**. (Details of any election will be sent at a later date, if appropriate).
- ☐ The results of the election will be declared by **FRIDAY, 14TH JULY 2023**.

* Information concerning qualifications and disqualifications from standing for election may be found on the nomination form.

Yours sincerely

Mrs A Gibson
Chair of Governors