



St. Joseph's Catholic Primary School,  
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Head Teacher: Mr. P. Craig  
Monday, 31st October 2022

Dear Parents/Carers,

### Parents' Evening Organisation

You will have booked an appointment for your meeting/s with your child's class teacher. Each meeting will take place in your child's classroom, and will last for ten minutes. Reception meetings will take place in the school library (which is next to the school hall).

Before or after the meeting, you will have the opportunity to view your child's school books. These will be placed on a table in the school hall. All tables will be clearly labelled with each year group. You can leave the books to be collected later, or, if you have looked at the books before meeting the class teacher, these books can be given back to the teacher during your meeting.

Please enter and exit school via the main office door. Refreshments will be available. Unfortunately, there are no childcare facilities available.

Yours sincerely

Mr P Craig  
Headteacher



Bishop Chadwick  
Catholic Education Trust

